STATE OF HAWAII STATE PROCUREMENT OFFICE

SPO Price List No. 07-17 Replaces SPO PL No. 04-30

OFFICE FURNITURE FOR THE ISLAND OF KAUAI (IFB-06-004-SW) September 1, 2006 – August 31, 2007

STATE'S COMMITMENT. Agencies of the following purchasing jurisdictions are required to purchase from this price list:

- Executive Branch
- Department of Education
- House of Representatives
- Senate
- Judiciary
- Office of Hawaiian Affairs
- Kauai County
- Kauai Council

A purchasing jurisdiction may elect not to extend its commitment to this contract beyond the initial contract term. Further, a purchasing jurisdiction not participating in the contract may, at the earliest, commit to the contract at the inception of a contract extension period, if any.

EXCEPTION TO THE PRICE LIST. When the use of the price list is not suited to an agency's purpose, the appropriate purchasing jurisdiction may grant an exception to purchase outside of the price list. For this purpose, Executive Branch agencies shall use SPO Form-5, "SPO Price List Purchase Exemption", available on the SPO website, www.spo.hawaii.gov; click on Forms for State Agencies under "Quick Links."

POINT OF CONTACT. Questions regarding the products listed, ordering, pricing, and status should be directed to the vendor(s).

Procurement questions or complaints may be directed as follows:

Jurisdiction	Name	Telephone	FAX	E-mail
Executive	Donn Tsuruda-	586-0565	586-0570	donna.tsuruda-
	Kashiwabara			kashiwabara@hawaii.gov
Judiciary	Newton Sakamoto	538-5805	538-5802	newton.t.sakamoto@courts.state.hi
				<u>.us</u>
Senate	Paul T. Kawaguchi	586-6720	586-6719	senclk@capitol.hawaii.gov
House	Patricia Mau Shimizu	586-6400	586-6401	adele@capitol.hawaii.gov
DOE	Procurement Staff	675-0130	675-0133	connie_chun/PROCURE/HIDOE@
				notes.k12.hi.us
OHA	Ernest Kimoto	594-1954	594-1865	Ernie@OHA.org
Kauai County	Florence Kakuda	241-6294	241-6297	fkakuda@kauaigov.com
Kauai Council	Peter Nakamura	241-6371	241-6349	pnakamura@kauaigov.com

USE OF PRICE LIST BY NONPROFIT ORGANIZATIONS. Pursuant to Section 103D-804, Hawaii Revised Statutes (HRS), nonprofit organizations with current purchase of service contract(s) (Chapter 103F, HRS) have been invited to participate in the State Procurement Office's (SPO) price lists.

If a nonprofit organization (hereinafter called "nonprofit") wishes to purchase from a SPO price list, the nonprofit must obtain approval from each price list vendor, i.e., participation must be mutually agreed upon. A price list vendor may choose to deny participation by a nonprofit. Provided, however, if a nonprofit and price list vendor mutually agree to this arrangement, it is understood that the nonprofit will retain its right to purchase from other than a price list vendor.

VENDORS:

Servco Pacific Inc. dba Education Works

Purchase Order Address: 2766 Waiwai Loop, Suite 103, Honolulu, HI 96819

Warehouse Address: same as above Remittance Address: same as above Contact: <u>Gilbert Morita</u>

Phone Number: 237-5363 Fax Number: 833-3583 e-mail: gilbertm@servco.com

NOTE: HON PRODUCT CONTRACTED THROUGH EDUCATION WORKS VALID UNTIL 2/28/07 ONLY.

Boise Cascade Office Products Corp. dba HOPACO

Purchase Order Address: 94-1489 Moaniani Street, Waipahu, HI 96797

Warehouse Address: same as above

Remittance Address: File 42256, Los Angeles, CA 90074-2256

Contact: Sue Sheldon

Phone Number: 676-3153 Fax Number: 676-3131

e-mail: suesheldon@boiseoffice.com

D&D Furniture, Inc.

Purchase Order Address: 616 Puuhale Road, Honolulu, HI 96819

Warehouse Address: same as above Remittance Address: same as above Contact: Lindsey Akamu

Phone Number: 841-7391 x209

Fax Number: 842-4901

e-mail address: lindsey@ddfurniture.com

Remittance Address: same as above Warehouse Address same as above

NOTE: ITEMS CONTRACTED THROUGH D&D FURNITURE VALID UNTIL 5/31/07 ONLY.

VENDOR CODES for annotation on purchase orders are obtainable from the "Alphabetical Vendor Edit Table Report" available at your department's fiscal office. **Agencies are cautioned** that the remittance address on an invoice may be different from the address of the

vendor code annotated on the purchase order. Therefore, when processing an invoice for payment, be sure that the correct vendor code is used.

UNIT PRICES include delivery to destination and all other costs EXCEPT the State General Excise Tax, currently 4%. Agencies are advised to add tax amount to their purchase order total.

PURCHASE ORDERS shall be issued on an as needed basis during the price list period. It is the responsibility of each agency to insure timely issuance of purchase orders. Vendor is not obliged to accept any order received after the price list expiration date; however, shall fill timely orders for which delivery may extend beyond the expiration date. Do not issue purchase orders specifying delivery after the price list expiration date.

The following information shall be provided on the purchase order issued:

"SPO PL No. 07-17" must be typed on purchase orders issued against this price list.

- Contact person's name and telephone number.
- Location (address and room number, if any) where products to are to be delivered and placed by vendor.
- Color selection.

PURCHASING CARD (pCard). Agencies of the Executive branch, with the exception of the Department of Education and Office of Hawaiian Affairs, shall use the State's purchasing card (pCard) for orders totaling less than \$2500. If vendor requires hardcopy confirmation of a transaction made by pCard, agency may use SPO-10B, pCard Order Form, available on the SPO website: www.spo.hawaii.gov; click on "Forms for State Agencies" under Quick Links.

For purchases \$2500 or more, agencies may use the pCard, subject to its credit limit, or issue a purchase order.

If the agency is satisfied with the "standard" color listed on the price list, list the standard color on the purchase order. Be advised that <u>if the purchase order does not list color selection, the vendor will order the product in the "standard" color.</u>

If the agency wants to order a color other than that listed on the price list, agency must contact the vendor for the color manufacturer's color chart. Further, order of non-standard colors may not be delivered in the same "number of days allowed for delivery."

- For desk orders, indicate if pedestal or return to be on either the right or left side of desk
- For file orders, indicate if hanging file folder frames are preferred.

<u>For multiple delivery locations</u>, each delivery location shall be specified, and if necessary, attach a separate listing to the purchase order.

Where applicable, agency shall indicate if delivery location is on the 2nd or higher floor, and if elevator services are available for delivery.

Agencies are advised that delay in product delivery may result from failure to provide vendor the above information. If delay in delivery is the result of this, liquidated damages shall not be assessed.

NUMBER OF DAYS ALLOWED FOR DELIVERY shall be as follows:

- •PRODUCT ORDERED IN **PRICE LIST "STANDARD" COLOR**: Maximum of <u>75 calendar days</u> from date of receipt of purchase order by the vendor. *Standard color must be indicated on the purchase order at the time of submittal.
- •PRODUCT ORDERED IN **OTHER THAN "STANDARD" COLOR**: Maximum of <u>90 calendar days</u> from date of receipt of purchase order by the vendor. *Color selection must be indicated on the purchase order at the time of submittal.
- *NOTE: Be advised that if the purchase order does not list color selection, the vendor will order the product in the "standard" color. If the agency wants to order a color other than that listed on the price list, agency must contact the vendor for the manufacturer's color chart. It shall not be the vendor's responsibility to contact the ordering agency for color selection.
- •PRODUCT ORDERED IN **PRICE LIST AS "QUICK SHIP"**: Maximum of <u>half the time</u> of above delivery schedule from date of receipt of purchase order by the vendor. If an item is ordered with a standard color on quick ship, maximum days allowed is 38. If an item is ordered with an other than standard color, maximum days allowed is 45.

ORDER ACKNOWLEDGEMENT to be provided to agency with status of delivery within seven (7) days from receipt of purchase order or color selection, whichever is later.

It shall be the vendor's responsibility to maintain a reliable system of tracking receipt dates for purchase orders. Should discrepancies arise, vendor shall be required to produce reliable documentation of receipt and dates.

RESTOCKING FEE AND CANCELLATION PENALTY. Vendor may assess a manufacturer's re-stocking fee and a penalty for cancellation, as appropriate, under the following conditions:

<u>Re-stocking fee</u>: 10% (applied on a per item basis) for products ordered but cancelled by the agency, subject to the following conditions:

- •Re-stocking charge can only be applied on cancelled items.
- •Notification of cancellation is received prior to item being shipped.

Cancellation penalty:

D&D Furniture, Fisher Hawaii, and HOPACO will apply 35% (applied on a per item basis) for items listed on a purchase order, shipped and received in Hawaii.

STORAGE CHARGES. Vendor shall retain the responsibility for furniture listed on the purchase order during such time as the furniture is delivered, installed and accepted by the agency. In the

event that the agency is not able to accept goods as scheduled, the vendor shall be responsible for all storage arrangements and all storage charges for a period of two (2) weeks only.

Beyond the two week period, vendor may assess the agency storage charges, provided the vendor notifies the State at least ten (10) working days prior to the date the expenses are to be incurred and the vendor obtains prior approval of storage charges incurred.

DELIVERY. Vendor shall contact the agency at least two (2) working days prior to delivery for specific instructions. Products shall not be delivered without prior notice.

LIQUIDATED DAMAGES. If the vendor does not deliver within the time allowed, the agency may apply liquidated damages in accordance with the Table below based on individual items not delivered within the time allowed. Liquidated damages shall not apply to the cost of items delivered on a timely basis.

Amount of Purchase Order/Item(s)	<u>Liquidat</u>	ed Damages
Under \$100	\$	5.00
\$100 up to \$199.99		6.00
\$200 up to \$299.99		7.00
\$300 up to \$399.99		8.00
\$400 and up		9.00

Liquidated damages are calculated by multiplying the number of calendar days the vendor is late in delivery by the appropriate amount from the Table above. (Liquidated damages shall be assessed to the total amount of the order if all items on the order are delinquent or to the subtotal amount of the delinquent item(s) if partial delivery was made late). The calculated amount is then deducted from the invoice.

Example: Purchase order is issued covering the items below:

1.	2 Chairs @\$10	00 each =	\$200.00
2.	1 Desk	=	<u> 195.00</u>
			\$395.00
	4% GET*	=	<u> 15.80</u>
	P.O. Total	=	\$410.80

•Vendor was 10 days late in delivery of all items under the purchase order. Liquidated damages (LD) are calculated as follows:

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10 days x \$8.00 (Table above*) = \$80.00 (LD)
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•Vendor was 10 days late in delivery of Item 1 (Chairs). Liquidated damages are applied only to Item 1.

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10 days x $7.00 (Table above*) = $70.00 (LD)
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*Do not include the 4% State GET when calculating the liquidated damages.

Liquidated damages shall not apply to the following situations:

Through no fault of its own, the vendor received damaged goods from the manufacturer, included but not limited to freight damages, manufacturing damage, etc.

In this case, the vendor may offer the agency a loaner, at no additional charge to the State, until a replacement is delivered. However, if the agency refuses the loaner, the vendor shall be given sixty (60) calendar days to deliver the item(s) ordered. If a loaner is not offered, the vendor shall have sixty (60) calendar days to replace the damaged good(s) with an acceptable item.

The agency is not able to accept goods as scheduled by the purchase order.

In this case the vendor may assess the agency a percentage penalty storage charge for items listed on purchase order. See STORAGE CHARGES above.

CONDITION OF FURNITURE shall be free of damages when delivered. Each agency should check the equipment received to ensure that the product is in good condition without major defects or damages. All furniture will be delivered to the agency as written on the purchase order.

INSCRIPTION to be provided on each item with manufacturer name, date item was manufactured, name and telephone number to call for warranty claims throughout the warranty period.

VENDOR AND PRODUCT EVALUATION form, SPO-12 made available to the agencies for the purpose of addressing concerns on this price list. The form can be accessed from the SPO website: www.spo.hawaii.gov. "Click" on Forms for State Agencies in the "Quick Links."

PRICE LIST AVAILABLE ON THE INTERNET. The price list is available at the SPO website: www.spo.hawaii.gov. "Click" on SPO Price List/Vendor List.

AARON S. FUJIOKA

ITEM NO.	DESCRIPTION	BRAND NAME & MODEL NO.	UNIT PRICE	VENDOR			
GROUP	GROUP I – DESKS, TRADITIONAL, STEEL (Standard Color: Tan/beige with walnut top)						
A. DES	K, steel, single pedestal, right or left pedestal with box ==SPECIFY PEDESTA	x/file drawer, center drawer w/locks, full modesty AL ON RIGHT OR LEFT SIDE OF DESK==	y back panel, p	plastic laminate top			
1	30"D x 48"W x 29"H	Maxon Series 1000 SKRD-30-48-FMEP w/ESP20H & CD2413	\$480.00	EDUCATION WORKS			
1a	Quick Ship		\$492.00	EDUCATION WORKS			
B. DES back pa		th sides (right and left), center drawer, w/locks, p	plastic laminat	e top, full modesty			
2	30"D x 60"W x 29"H	Maxon Series 1000 SKRD-30-60-FMEP w/2- ESP20H & CD2413	\$672.00	EDUCATION WORKS			
2a	Quick Ship		\$698.00	EDUCATION WORKS			
3	36"D x 60" x 29"H w/6" customer knee space	Maxon Series 1000 SKRD-36-60-FMEP w/2- ESP20H & CD2413	\$800.00	EDUCATION WORKS			
3a	Quick Ship		\$814.00	EDUCATION WORKS			
4	36"D x 72"W x 29"H w/ customer knee space	Maxon Series 1000 SKRD-36-72-FEMP w/2- ESP20H & CD2413	\$750.00	EDUCATION WORKS			
4a	Quick Ship		\$784.00	EDUCATION WORKS			
C. DES	K, 30"D x 60"W x29"H, single pedestal with center dra ==SPECIFY "L" RETU	awer and attached 24"D x 48"L flush left or right RN ON RIGHT OR LEFT SIDE OF DESK	hand return w	ith box/file pedestal			
5	30"D x 60"W x 29"H	Maxon Series 1000 SKRD-30-60-FMEP, SKRT-24-48-FMEP, w/ESP20h & CD2413	\$712.00	EDUCATION WORKS			
5a	Quick Ship		\$720.00	EDUCATION WORKS			
6	30"D x 66"W desk with center drawer and right or left 24"D x 48"L computer return (desk height), with keyboard/mouse tray	Maxon Series 1000 SKRD-30-66-FMEP, SKRT-24-48-FMEP, w/ESP20H, CD2413, AMS1, ARK6 & GMP1	\$892.00	EDUCATION WORKS			
6a	Quick Ship		928.00	EDUCATION WORKS			

ITEM NO.	DESCRIPTION	BRAND NAME & MODEL NO.	UNIT PRICE	VENDOR		
GROUP	GROUP II – CREDENZA STORAGE UNITS, TRADITIONAL, STEEL (Standard color: Tan/beige with walnut top)					
7	66"W x 24"D x 29"H, 2-door center storage area, flanked by box/box/file pedestals on both sides	Maxon Series 1000 SKRD-24-66-FMEP, w/ LF0F2730-N and 2-ESP20B-N	\$989.00	EDUCATION WORKS		
7a	Quick Ship		\$1,000.00	EDUCATION WORKS		
8	60"W x 18"-20"D x 29"H center knee space with keyboard/mouse tray with box/box/file drawers on each side	Maxon Series 1000 SKRD-24-60-FMEP, w/2-ESP20B-N, AMSI, ARK6 & GMP1	\$915.00	EDUCATION WORKS		
8a	Quick Ship		\$947.00	EDUCATION WORKS		
GROUP	PIII - TABLES, TRADITIONAL, STEEL (Standard Co	olor: Tan/beige with walnut top)				
A. TAB	LE, steel, plastic laminate top, 29"H without center	drawer, 4-leg				
9	60"W x 24"D	Maxon Series 1000 MTR6024T	\$330.00	EDUCATION WORKS		
9a	Quick Ship		\$338.00	EDUCATION WORKS		
10	48"W x 30"D	Maxon Series 1000 MTR4830T	\$318.00	EDUCATION WORKS		
10a	Quick Ship		\$326.00	EDUCATION WORKS		
11	60"W x 30"D	Maxon Series 1000 MTR6030T	\$335.00	EDUCATION WORKS		
11a	Quick Ship		\$350.00	EDUCATION WORKS		
12	NUMBER NOT USED					
12a	NUMBER NOT USED					

ITEM NO.	DESCRIPTION	BRAND NAME & MODEL NO.	UNIT PRICE	VENDOR		
B. TAB	B. TABLE, steel, plastic laminate top, 29"H, with center drawer, 4-leg					
13	48"W X 30"D	Maxon Series 1000 MTR4830T w/CD2413	\$382.00	EDUCATION WORKS		
13a	Quick Ship		\$392.00	EDUCATION WORKS		
14	60"W x 30"D	Maxon Series 1000 MTR6030T w/ CD2413	\$404.00	EDUCATION WORKS		
14a	Quick Ship		\$415.00	EDUCATION WORKS		
15	36" ROUND	Maxon Series 1000 TR36 w/ CD2413	\$316.00	EDUCATION WORKS		
15a	Quick Ship		\$324.00	EDUCATION WORKS		
A. DES	V. DESKS, WOOD (Contact vendor for finish and K, double pedestal, box/box/box on left side and box/box/box	file on right side with locks, center drawer, lamir	nate top, wood	veneer sides and		
раск ра 16	anels, with one grommet (right rear corner of right ped	BUY FROM BEST AVAILABLE SOURCE				
17	36"D x 72"W x 29"H	BUY FROM BEST AVAILABLE SOURCE				
B. DES	B. DESK, 30"D x 66"W x 29"H, single pedestal, box/file drawers w/lock, back panels, center drawer, laminate top, wood veneer sides and back panels, flush and attached return section with box/box/box pedestal with lock, keyboard drawer and center grommet: ==SPECIFY "L" RETURN ON RIGHT OR LEFT SIDE OF DESK==					
18	Left or right return	BUY FROM BEST AVAILABLE SOUCE				
panel; b	DESK , U-shape, left or right bridge. Desk – 30"D x 66"W x 29"H with center drawer and box/file pedestal with lock, recessed modesty banel; bridge – 24"D x 48"W x 29"H with keyboard drawer, full height modesty panel; credenza – 20"D x 66"W x 29"H with box/file pedestal with lock, full height modesty panel. Grommet at return end of desk, back center of return, and center near back panel of credenza.					
		Y LEFT OR RIGHT BRIDGE==	1			
19	Left or right bridge	BUY FROM BEST AVAILABLE SOURCE				

DESCRIPTION BRAND NAME & MODEL NO. UNIT PRICE VENDOR PROB.					
power sleeve. Credenza - 24"d x 42"w x 29"h with 36"wide box/box/file pedestal with lock. Capsule top with T panel leg support and 6" diameter wood column, 30" x 66" x 29"h. Grommet at return end of desk, back center of return and corner units, and center near back panel of credenza. ### SPECIFY LEFT OR RIGHT BRIDGE### Description	NO.			PRICE	
diameter wood column, 30" x 66" x 29"h. Grommet at return end of desk, back center of return and corner units, and center near back panel of credenza. =SPECIFY LEFT OR RIGHT BRIDGE= 20 Left or right bridge BUY FROM BEST AVAILABLE SOURCE GROUP V - CREDENZA STORAGE UNITS, WOOD A. Box/box/box pedestal on left side. Center swing door bookcase with adjustable shelf. Box/file pedestal on right side. 21 72"W x 20"D x 29"H BUY FROM BEST AVAILABLE SOURCE GROUP V - CREDENZA, KNEE SPACE, WOOD B. Box/box/box pedestal on left side. Center space open with keyboard drawer. Box/file pedestal on right side. Grommet at center rear inside back panel. 22 72"W x 20"D x 29"H BUY FROM BEST AVAILABLE SOURCE 23 60"W x 20"D x 29"H BUY FROM BEST AVAILABLE SOURCE GROUP V - OVER STORAGE UNIT WITH SWING DOORS (TO BE USED ON TOP OF CREDENZA) C. Grommet in back panel. Available with fluted (F), beveled (P), radius (S) or transitional (W) edge detailing on the top. 23.1 60"WX16"Dx40"H BUY FROM BEST AVAILABLE SOURCE 23.2 70"WX16"Dx40"H BUY FROM BEST AVAILABLE SOURCE 23.3 Task Light, 24" fixture BUY FROM BEST AVAILABLE SOURCE 23.4 Task Light, 48" fixture BUY FROM BEST AVAILABLE SOURCE GROUP V - BOOKCASE UNITS, WOOD 24 2-shelf high, w/one adjustable shelf, 36"Wx13"D BUY FROM BEST AVAILABLE SOURCE 25 4-shelf high, w/three adjustable shelves, 36"W x 13"D x 53"H. Finished back and recessed base NUMBER NOT USED 27 NUMBER NOT USED	D. Caps	sule U Terminal Station. Left or right bridge, 24"d x 36	6"w x 29"h. Corner terminal unit - 36" x 36" x 29'	'h with keyboa	rd drawer and
### SPECIFY LEFT OR RIGHT BRIDGE### 20 Left or right bridge BUY FROM BEST AVAILABLE SOURCE ROUP V - CREDENZA STORAGE UNITS, WOOD	power s	leeve. Credenza - 24"d x 42"w x 29"h with 36"wide b	ox/box/file pedestal with lock. Capsule top with	T panel leg su	upport and 6"
### SPECIFY LEFT OR RIGHT BRIDGE#### 20 Left or right bridge BUY FROM BEST AVAILABLE SOURCE BUY FROM BEST AVAILABLE SOURCE	diamete	r wood column, 30" x 66" x 29"h. Grommet at return	end of desk, back center of return and corner u	nits, and cente	r near back panel
BUY FROM BEST AVAILABLE SOURCE GROUP V - CREDENZA STORAGE UNITS, WOOD A. Box/box/box pedestal on left side. Center swing door bookcase with adjustable shelf. Box/file pedestal on right side. 21 72"W x 20"D x 29"H BUY FROM BEST AVAILABLE SOURCE GROUP V - CREDENZA, KNEE SPACE, WOOD B. Box/box/box pedestal on left side. Center space open with keyboard drawer. Box/file pedestal on right side. Grommet at center rear inside back panel. 22 72"W x 20"D x 29"H BUY FROM BEST AVAILABLE SOURCE 23 60"W x 20"D x 29"H BUY FROM BEST AVAILABLE SOURCE 23 60"W x 20"D x 29"H BUY FROM BEST AVAILABLE SOURCE C. Grommet in back panel. Available with fluted (F), beveled (P), radius (S) or transitional (W) edge detailing on the top. 23.1 60"WX16"Dx40"H BUY FROM BEST AVAILABLE SOURCE 23.2 70"Wx16"Dx40"H BUY FROM BEST AVAILABLE SOURCE 23.3 Task Light, 24" fixture BUY FROM BEST AVAILABLE SOURCE 23.4 Task Light, 48" fixture BUY FROM BEST AVAILABLE SOURCE GROUP VI - BOOKCASE UNITS, WOOD 24 2-shelf high, w/one adjustable shelf, 36"Wx13"D BUY FROM BEST AVAILABLE SOURCE 25 4-shelf high, w/three adjustable shelves, 36"W x 13"D x 53"H. Finished back and recessed base 26 NUMBER NOT USED BUY FROM BEST AVAILABLE SOURCE 27 NUMBER NOT USED	of crede				
GROUP V - CREDENZA STORAGE UNITS, WOOD A. Box/box/box pedestal on left side. Center swing door bookcase with adjustable shelf. Box/file pedestal on right side. 21 72"W x 20"D x 29"H BUY FROM BEST AVAILABLE SOURCE GROUP V - CREDENZA, KNEE SPACE, WOOD B. Box/box/box pedestal on left side. Center space open with keyboard drawer. Box/file pedestal on right side. Grommet at center rear inside back panel. 22 72"W x 20"D x 29"H BUY FROM BEST AVAILABLE SOURCE 23 60"W x 20"D x 29"H BUY FROM BEST AVAILABLE SOURCE GROUP V - OVER STORAGE UNIT WITH SWING DOORS (TO BE USED ON TOP OF CREDENZA) C. Grommet in back panel. Available with fluted (F), beveled (P), radius (S) or transitional (W) edge detailing on the top. 23.1 60"WX16"Dx40"H BUY FROM BEST AVAILABLE SOURCE 23.2 70"Wx16"Dx40"H BUY FROM BEST AVAILABLE SOURCE 23.3 Task Light, 24" fixture BUY FROM BEST AVAILABLE SOURCE 23.4 Task Light, 48" fixture BUY FROM BEST AVAILABLE SOURCE GROUP VI - BOOKCASE UNITS, WOOD 24 2-shelf high, w/one adjustable shelf, 36"Wx13"D BUY FROM BEST AVAILABLE SOURCE 25 4-shelf high, w/three adjustable shelves, 36"W x 13"D x 53"H. Finished back and recessed base NUMBER NOT USED					
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21 72"W x 20"D x 29"H BUY FROM BEST AVAILABLE SOURCE GROUP V - CREDENZA, KNEE SPACE, WOOD B. Box/box/box pedestal on left side. Center space open with keyboard drawer. Box/file pedestal on right side. Grommet at center rear inside back panel. 22 72"W x 20"D x 29"H BUY FROM BEST AVAILABLE SOURCE 23 60"W x 20"D x 29"H BUY FROM BEST AVAILABLE SOURCE GROUP V - OVER STORAGE UNIT WITH SWING DOORS (TO BE USED ON TOP OF CREDENZA) C. Grommet in back panel. Available with fluted (F), beveled (P), radius (S) or transitional (W) edge detailing on the top. 23.1 60"WX16"Dx40"H BUY FROM BEST AVAILABLE SOURCE 23.2 70"Wx16"Dx40"H BUY FROM BEST AVAILABLE SOURCE 23.3 Task Light, 24" fixture BUY FROM BEST AVAILABLE SOURCE 23.4 Task Light, 48" fixture BUY FROM BEST AVAILABLE SOURCE GROUP VI - BOOKCASE UNITS, WOOD 24 2-shelf high, w/one adjustable shelf, 36"Wx13"D BUY FROM BEST AVAILABLE SOURCE 25 4-shelf high, w/three adjustable shelves, 36"W x 13"D x 53"H. Finished back and recessed base 26 NUMBER NOT USED BUY FROM BEST AVAILABLE SOURCE 27 NUMBER NOT USED	GROUP	V – CREDENZA STORAGE UNITS, WOOD			
GROUP V - CREDENZA, KNEE SPACE, WOOD B. Box/box/box pedestal on left side. Center space open with keyboard drawer. Box/file pedestal on right side. Grommet at center rear inside back panel. 22 72"W x 20"D x 29"H BUY FROM BEST AVAILABLE SOURCE 23 60"W x 20"D x 29"H BUY FROM BEST AVAILABLE SOURCE C. Grommet in back panel. Available with fluted (F), beveled (P), radius (S) or transitional (W) edge detailing on the top. 23.1 60"WX16"Dx40"H BUY FROM BEST AVAILABLE SOURCE 23.2 70"Wx16"Dx40"H BUY FROM BEST AVAILABLE SOURCE 23.3 Task Light, 24" fixture BUY FROM BEST AVAILABLE SOURCE 23.4 Task Light, 24" fixture BUY FROM BEST AVAILABLE SOURCE GROUP VI - BOOKCASE UNITS, WOOD 24 2-shelf high, w/one adjustable shelf, 36"Wx13"D x29"H 25 4-shelf high, w/three adjustable shelves, 36"W x 13"D x53"H. Finished back and recessed base NUMBER NOT USED 27 NUMBER NOT USED	A. Box/b	pox/box pedestal on left side. Center swing door book	case with adjustable shelf. Box/file pedestal on	right side.	
B. Box/box/box pedestal on left side. Center space open with keyboard drawer. Box/file pedestal on right side. Grommet at center rear inside back panel. 22 72"W x 20"D x 29"H BUY FROM BEST AVAILABLE SOURCE 23 60"W x 20"D x 29"H BUY FROM BEST AVAILABLE SOURCE Commodition back panel. Available with fluted (F), beveled (P), radius (S) or transitional (W) edge detailing on the top. 23.1 60"WX16"Dx40"H BUY FROM BEST AVAILABLE SOURCE 23.2 70"Wx16"Dx40"H BUY FROM BEST AVAILABLE SOURCE 23.3 Task Light, 24" fixture BUY FROM BEST AVAILABLE SOURCE 23.4 Task Light, 48" fixture BUY FROM BEST AVAILABLE SOURCE 23.4 Task Light, 48" fixture BUY FROM BEST AVAILABLE SOURCE CROUP VI – BOOKCASE UNITS, WOOD 24 2-shelf high, w/one adjustable shelf, 36"Wx13"D X29"H 25 4-shelf high, w/three adjustable shelves, 36"W x 13"D x 53"H. Finished back and recessed base 26 NUMBER NOT USED 27 NUMBER NOT USED					
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GROUP V - OVER STORAGE UNIT WITH SWING DOORS (TO BE USED ON TOP OF CREDENZA) C. Grommet in back panel. Available with fluted (F), beveled (P), radius (S) or transitional (W) edge detailing on the top. 23.1 60°WX16°Dx40°H BUY FROM BEST AVAILABLE SOURCE 23.2 70°Wx16°Dx40°H BUY FROM BEST AVAILABLE SOURCE 23.3 Task Light, 24" fixture BUY FROM BEST AVAILABLE SOURCE 23.4 Task Light, 48" fixture BUY FROM BEST AVAILABLE SOURCE GROUP VI - BOOKCASE UNITS, WOOD 24 2-shelf high, w/one adjustable shelf, 36"Wx13"D x29"H 25 4-shelf high, w/three adjustable shelves, 36"W x 13"D x 53"H. Finished back and recessed base 26 NUMBER NOT USED 27 NUMBER NOT USED	back pa	nel.			
GROUP V – OVER STORAGE UNIT WITH SWING DOORS (TO BE USED ON TOP OF CREDENZA) C. Grommet in back panel. Available with fluted (F), beveled (P), radius (S) or transitional (W) edge detailing on the top. 23.1 60°WX16°Dx40°H BUY FROM BEST AVAILABLE SOURCE 23.2 70°WX16°Dx40°H BUY FROM BEST AVAILABLE SOURCE 23.3 Task Light, 24° fixture BUY FROM BEST AVAILABLE SOURCE 23.4 Task Light, 48° fixture BUY FROM BEST AVAILABLE SOURCE GROUP VI – BOOKCASE UNITS, WOOD 24 2-shelf high, w/one adjustable shelf, 36°Wx13°D x29°H 25 4-shelf high, w/three adjustable shelves, 36°W x 13°D x 53°H. Finished back and recessed base 26 NUMBER NOT USED 27 NUMBER NOT USED	22	72"W x 20"D x 29"H	BUY FROM BEST AVAILABLE SOURCE		
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23.2 70"Wx16"Dx40"H BUY FROM BEST AVAILABLE SOURCE 23.3 Task Light, 24" fixture BUY FROM BEST AVAILABLE SOURCE 23.4 Task Light, 48" fixture BUY FROM BEST AVAILABLE SOURCE GROUP VI – BOOKCASE UNITS, WOOD 24 2-shelf high, w/one adjustable shelf, 36"Wx13"D x29"H 25 4-shelf high, w/three adjustable shelves, 36"W x 13"D x 53"H. Finished back and recessed base 26 NUMBER NOT USED 27 NUMBER NOT USED	C. Gron			g on the top.	
23.3 Task Light, 24" fixture 23.4 Task Light, 48" fixture BUY FROM BEST AVAILABLE SOURCE 24 2-shelf high, w/one adjustable shelf, 36"Wx13"D x29"H 25 4-shelf high, w/three adjustable shelves, 36"W x 13"D x 53"H. Finished back and recessed base 26 NUMBER NOT USED 27 NUMBER NOT USED	23.1	60"WX16"Dx40"H	BUY FROM BEST AVAILABLE SOURCE		
23.4 Task Light, 48" fixture BUY FROM BEST AVAILABLE SOURCE GROUP VI – BOOKCASE UNITS, WOOD 24 2-shelf high, w/one adjustable shelf, 36"Wx13"D	23.2	70"Wx16"Dx40"H	BUY FROM BEST AVAILABLE SOURCE		
GROUP VI – BOOKCASE UNITS, WOOD 24 2-shelf high, w/one adjustable shelf, 36"Wx13"D BUY FROM BEST AVAILABLE SOURCE x29"H 25 4-shelf high, w/three adjustable shelves, 36"W x 13"D x 53"H. Finished back and recessed base 26 NUMBER NOT USED 27 NUMBER NOT USED	23.3	Task Light, 24" fixture	BUY FROM BEST AVAILABLE SOURCE		
24 2-shelf high, w/one adjustable shelf, 36"Wx13"D BUY FROM BEST AVAILABLE SOURCE x29"H 25 4-shelf high, w/three adjustable shelves, 36"W x 13"D x 53"H. Finished back and recessed base 26 NUMBER NOT USED 27 NUMBER NOT USED	23.4	Task Light, 48" fixture	BUY FROM BEST AVAILABLE SOURCE		
x29"H 25 4-shelf high, w/three adjustable shelves, 36"W x 13"D x 53"H. Finished back and recessed base 26 NUMBER NOT USED 27 NUMBER NOT USED	GROUP	VI – BOOKCASE UNITS, WOOD			
13"D x 53"H. Finished back and recessed base 26 NUMBER NOT USED 27 NUMBER NOT USED	24	,	BUY FROM BEST AVAILABLE SOURCE		
27 NUMBER NOT USED	25		BUY FROM BEST AVAILABLE SOURCE		
	26	NUMBER NOT USED			
20 NILIMPED NOT LICED	27	NUMBER NOT USED			
20 NUIVIDER NOT USED	28	NUMBER NOT USED			

ITEM NO.	DESCRIPTION	BRAND NAME & MODEL NO.	UNIT PRICE	VENDOR
29	NUMBER NOT USED			
GROUP	VIII – DATA STATIONS			
	D data station , steel construction, pedestal or cantile 26-1/2"-27"H	ver type leg supports, plastic laminated table top	o, modesty pa	nel, height or work
30	36"W table top	Maxon SKRD-30-36-HMCL	\$235.00	D&D FURNITURE
30a	Quick Ship		\$250.19	D&D FURNITURE
31	48"W table top	Maxon SKRD-30-48-HMCL	\$257.06	D&D FURNITURE
31a	Quick Ship		\$272.52	D&D FURNITURE
32	60"W table top	Maxon SKRD-30-60-HMCL	\$278.17	D&D FURNITURE
32a	Quick Ship		\$294.71	D&D FURNITURE
	D data station w/a retractable keyboard tray and artic aminated table top, modesty panel, height of work su		l or cantilever	type leg supports,
33	36"W table top	HON 66547/84000	\$222.65	D&D FURNITURE
33a	Quick Ship		\$230.60	D&D FURNITURE
34	48"W table top	HON 66557/84000	\$249.82	D&D FURNITURE
34a	Quick Ship		258.74	D&D FURNITURE
35	60"W table top	HON 66577/84000	\$277.66	D&D FURNITURE
35a	Quick Ship		\$287.57	D&D FURNITURE

ITEM NO.	DESCRIPTION	BRAND NAME & MODEL NO.	UNIT PRICE	VENDOR
•	it level computer table, 26"H front, steel co	onstruction, pedestal or cantilever type leg suppor	ts, plastic laminated ta	ble top, modesty
panel	1 a a 1 . 1	Lucus	***	===:0.:
30.1	36" wide	HON DL336	\$245.00	EDUCATION WORKS
30.1a	Quick Ship		\$254.00	EDUCATION WORKS
31.1	48" wide	HON DL486	\$273.00	EDUCATION WORKS
31.1a	Quick Ship		\$280.00	EDUCATION WORKS
32.1	60" wide	HON DL606	\$306.00	EDUCATION WORKS
32.1a	Quick Ship		\$314.00	EDUCATION WORKS
D. Spli panel	it level computer table, 30"H front, steel co	onstruction, pedestal or cantilever type leg suppor	ts, plastic laminated ta	ble top, modesty
33.1	36" wide	HON DL360	\$266.00	EDUCATION WORKS
33.1a	Quick Ship		\$275.00	EDUCATION WORKS
34.1	48" wide	HON DL360	\$281.00	EDUCATION WORKS
34.1a	Quick Ship		\$290.00	EDUCATION WORKS
35.1	60" wide	HON DL600	\$312.00	EDUCATION WORKS
35.1a	Quick Ship		\$320.00	EDUCATION WORKS
	<u> </u>	EL (Standard Color: Beige fabric/black frame)	,	
A. Mid	back: pneumatic height adjustment			
36	Without arms	Officemaster PT72/4" CYL	\$235.85	HOPACO

ITEM NO.	DESCRIPTION	BRAND NAME & MODEL NO.	UNIT PRICE	VENDOR
36a	Quick Ship		\$252.00	HOPACO
37	With adjustable arms	Officemaster PT72/4" Cyl/JR77H.	\$283.77	HOPACO
37a	Quick Ship		\$303.21	HOPACO
B. High	back: pneumatic height adjustment			
38	Without arms	Officemaster PT76/4" Cyl.	\$256.02	HOPACO
38a	Quick Ship		\$273.55	HOPACO
39	With adjustable arms	Officemaster PT76/4" Cyl./JR77H	\$303.93	HOPACO
39a	Quick Ship		\$324.74	HOPACO
		CIFY FABRIC OR VINYL=		
wheel c	height, swivel seat, adjustments: pneumatic height asters or glides, fabric or vinyl upholstery Im Dimensions: Height Range – 20"-24"H, Backres	-		
40	Without arms	Officemaster CL45-7" CYL	\$194.59	HOPACO
40a	Quick Ship		\$207.92	HOPACO
w/dual v	nter-height, swivel seat, adjustments: pneumatic handle ha		•	
41	Without arms	Officemaster CL45	\$194.59	HOPACO
41a	Quick Ship		\$207.92	HOPACO

ITEM NO.	DESCRIPTION	BRAND NAME & MODEL NO.	UNIT PRICE	VENDOR
GROUI	P XI - CONFERENCE CHAIRS, STEEL (Standard co	lor: Beige fabric/black frame)		
A. Fabi	ric or vinyl upholstery seat and back, stackable ==SPE	CIFY FABRIC OR VINYL==		
42	Without arms	HON 4073	\$133.26	HOPACO
42a	Quick Ship		\$143.51	HOPACO
43	With arms	HON 4071	\$140.50	HOPACO
43a	Quick Ship		\$151.31	HOPACO
B. Poly	propylene seat and back, stackable			
44	Without arms	Fixtures 44003	\$134.77	HOPACO
44a	Quick Ship		\$144.00	HOPACO
45	With arms	Fixtures 44103	\$163.70	HOPACO
45a	Quick Ship		\$174.91	HOPACO
Follow order a frames	P XII – VERTICAL FILE CABINETS (Standard color: er blocks are standard with each order. If agency at time of order. File cabinets are delivered with either are requested after files are ordered, agency may be rawers:	desires hanging file folder frames, please in er follower blocks or hanging file folders frames		
46	Letter size w/ lock	HON 212P	\$201.49	HOPACO
46a	Quick Ship		\$212.38	HOPACO
47	Number not used			

ITEM NO.	DESCRIPTION	BRAND NAME & MODEL NO.	UNIT PRICE	VENDOR
47a			400100	
48	Legal size w/ lock	HON 212CP	\$231.83	HOPACO
48a	Quick Ship		\$212.38	HOPACO
49	Number not used			
49a				
B.	3-Drawers:	•		
50	Letter size w/ lock	HON 213P	\$253.29	HOPACO
50a	Quick Ship		\$266.98	HOPACO
51	Number not used			
51a				
52	Legal size w/ lock	HON 213CP	\$285.48	HOPACO
52a	Quick Ship		\$300.91	HOPACO
53	Number not used			
53a				
	4-Drawers:			
54	Letter size w/ lock	HON 214P	\$275.43	НОРАСО
54a	Quick Ship		\$290.32	HOPACO
55	Number not used			
55	Number not used			

ITEM No.	DESCRIPTION	BRAND NAME & MODEL NO.	UNIT PRICE	VENDOR
55a				
56	Legal size w/ lock	HON 214CP	\$312.59	HOPACO
56a	Quick Ship		\$329.49	HOPACO
57	Number not used			
57a				
5-Draw	vers:			
58	Letter size w/ lock	HON 215P	\$360.32	HOPACO
58a	Quick Ship		\$379.80	HOPACO
59	Number not used			
59a				
60	Legal size w/ lock	HON 215CP	\$406.98	HOPACO
60a	Quick Ship		\$428.98	HOPACO
61	Number not used			
61a				
GROUP	P XIII – LATERAL FILE CABINETS (Standard co	lor: Tan/Beige)		
	id drawer fronts, roll-out drawers on suspension unit top drawer shall have a retractable drawer frescale.			
62	2-Drawer , 36"W x 28"H letter or legal size	HON 682L	\$251.00	HOPACO
			ı	

ITEM NO.	DESCRIPTION	BRAND NAME & MODEL NO.	UNIT PRICE	VENDOR
63	3-Drawer , 36"W x 40"H letter or legal size	HON 683L	\$335.74	HOPACO
63a	Quick Ship		\$353.88	HOPACO
64	4-Drawer , 36"W x 52"H letter or legal size	HON 684L	\$429.35	HOPACO
64a	Quick Ship		\$452.56	HOPACO
65**	5-Drawer , 36"W x 64"H letter or legal size Top drawer with retractable drawer front	HON 685L	\$539.12	HOPACO
65a**	Quick Ship		\$568.26	HOPACO
66 66a	2-Drawer , 36"W x 28"H letter or legal size Quick Ship	HON 652L	\$300.68	HOPACO
66	2-Drawer , 36"W x 28"H letter or legal size	FY LETTER OR LEGAL SIZE= HON 652L	\$300.68	HOPACO
67	3-Drawer , 36"W x 40"H letter or legal size	HON 653L	\$402.37	HOPACO
		11011 0002	·	
67a	Quick Ship		\$424.12	HOPACO
68	4-Drawer , 36"W x 52"H letter or legal size	HON 654L	\$509.31	HOPACO
68a	Quick Ship		\$536.84	HOPACO
69***	5-Drawer , 36"W x 64"H letter or legal size Retractable drawer fronts and rigid bottom drawer front	HON 655L	\$653.00	HOPACO
69a***	Quick Ship		\$653.00	HOPACO

ITEM NO.	DESCRIPTION	BRAND NAME & MODEL NO.	UNIT PRICE	VENDOR
70***	5-Drawer , 42"W x 64"H letter or legal size Retractable drawer fronts and rigid bottom drawer front	HON 665L	\$688.30	HOPACO
70a***	Quick Ship		\$751.88	HOPACO
GROUP	XIV - STORAGE CABINETS/BOOKCASES (Stand	dard color: Tan/Beige)		
A. Stora	age cabinets, two doors, with lock			
71	3-shelf, 36"W x 42"H x 18"D	HON SC1842	\$312.00	EDUCATION WORKS
71a	Quick Ship		\$320.00	EDUCATION WORKS
72	Number not used			
72a				
73	5-shelf, 36"W x 71-11/16" to 78"H x 18"D	HON SC1872	\$404.00	EDUCATION WORKS
73a	Quick Ship		\$411.00	EDUCATION WORKS
74	5-shelf, 36"W x 71-11/16" to 78"H x 24"D	HON SC2472	\$484.00	EDUCATION WORKS
74a	Quick Ship		\$491.00	EDUCATION WORKS
B. Boo	kcases, 12"D, adjustable shelves			
75	2-shelf, 31-1/2" to 36"W x 29"H TO 30"H	HON S30ABC	\$91.58	HOPACO
75a	Quick Ship		\$113.28	HOPACO
76	3-shelf, 34-1/2" to 36"W x 42"H	HON S42ABC	131.82	HOPACO
76a	Quick Ship		\$141.96	HOPACO

ITEM NO.	DESCRIPTION	BRAND NAME & MODEL NO.	UNIT PRICE	VENDOR
77	4-shelf, 34-1/2" to 36"W x 48-53"H	HON S48ABC	\$161.68	HOPACO
77a	Quick Ship		\$174.11	HOPACO
78	4-shelf, 34-1/2" to 36"W x 60"-66"H	HON S60ABC	\$182.50	HOPACO
78a	Quick Ship		\$190.00	HOPACO
79	5-shelf, 34-1/2" to 36"W x 72" to 80"H	HON S72ABC	\$211.14	HOPACO
79a	Quick Ship		\$219.82	HOPACO
80	6-shelf, 34-1/2" to 36"W x 82" to 90"H	HON S82ABC	\$272.07	HOPACO
80a	Quick Ship		\$283.25	HOPACO
GROUF	XV - MISCELLANEOUS			
81	Number not used			
81a	Quick Ship			
82	Stop-step ladder, 3-step, w/o handrails, on casters that retract & remain stationary when weight is applied to steps	Cramer SS30/1030	\$287.78	HOPACO
82a	Quick Ship		\$301.07	HOPACO
83	Step Stool, 14"H , on casters that retract & remain stationary when weight is applied to step	Cramer KS1/1001	\$66.36	HOPACO
83a	Quick Ship		\$69.42	HOPACO